

**Democratic Services**

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Date: 23 July 2015

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**To: All Members of the Pension Board**

Howard Pearce

Gaynor Fisher

Steve Harman

Tom Renhard

David Yorath

Chief Executive and other appropriate officers

Press and Public

Dear Member

**Pension Board: Thursday, 30th July, 2015**

You are invited to attend a meeting of the **Pension Board**, to be held on **Thursday, 30th July, 2015** at **1.30 pm** in the **Kaposvar Room - Guildhall, Bath.**

**The meeting will be preceded by a training session for Members at 12 noon in the Kaposvar Room. A buffet lunch for Members will be provided at 1pm.**

The agenda is set out overleaf.

Yours sincerely

Sean O'Neill  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Sean O'Neill who is available by telephoning Bath 01225 395090 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Sean O'Neill as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Sean O'Neill as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

## 4. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

**7. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Pension Board - Thursday, 30th July, 2015**  
**at 1.30 pm in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. APPROVAL OF APPOINTMENT OF CHAIR (Pages 7 - 8)
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST
5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS
7. ITEMS FROM MEMBERS
8. INTRODUCTION OF MEMBERS OF THE LOCAL PENSION BOARD  
A verbal introduction will be given along with a brief biography of each member of the Local Pension Board for information.
9. ADOPTION OF TERMS OF REFERENCE (Pages 9 - 14)
10. ROLE OF LOCAL PENSION BOARD (Pages 15 - 18)
11. CODE OF CONDUCT AND CONFLICTS OF INTEREST (Pages 19 - 36)
12. AVON PENSION FUND COMMITTEE MINUTES AND KEY DECISIONS (Pages 37 - 60)

Before discussing Appendix 2 to the report, the Board is invited to pass the following resolution:

the Board having been satisfied that the public interest would be better served by not disclosing relevant information, and in accordance with the provisions of

section 100(A)4 of the Local Government Act 1972, resolves that the public shall be excluded from the meeting during the discussion of Exempt Appendix 2 of the report of this item, because of the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act as amended.

13. TRAINING PLAN (Pages 61 - 64)

14. WORK PLAN (Pages 65 - 68)

15. DATE OF NEXT MEETING

The next meeting of the Board has been scheduled for Thursday, 5<sup>th</sup> November at 2pm.

The Committee Administrator for this meeting is Sean O'Neill who can be contacted on 01225 395090.